

City of Preston
 Regular City Council Meeting
 July 13, 2020

Mayor Pro-Tem called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited by all.

ROLL CALL: R. Petersen, T. Sieverding, A. Reuter, M. Petersen. P. Hoffman called in via Zoom.

APPROVAL OF AGENDA: T. Sieverding stated that #10. Discuss 28E/contract with Miles will be tabled until the next meeting due to Chief Heiar being unable to attend. Motion was made by M. Petersen to approve the agenda as presented with the removal of item #10. R. Petersen seconded. Ayes: TS, PH, AR, MP, RP. Nays: Motion carried.

CITIZEN/PUBLIC COMMENTS: NONE

CONSENT AGENDA: Motion was made by M. Petersen to approve the consent agenda as presented. A. Reuter seconded. Ayes: P. Hoffman, A. Reuter, M. Petersen, R. Petersen, T. Sieverding.

Payee	Description	Amount
LE UPFITTER	POLICE VEST - SCOTT	\$1,955.97
GLOBALCOM TECHNOLOGIES	ADDED PD DOOR TO SYSTEM	\$537.58
TAPLIN TOWING LLC	TOW CHARGER-MILES TO DEEREY	\$150.00
PRESTON TELEPHONE COMPANY	JUNE 2020 PHONE SERVICE	\$718.96
IOWA DEPARTMENT OF PUBLIC SAFETY	IOWA ONLINE WARRANTS	\$1,200.00
UNITED STATES CELLULAR	FIRE DEPT CELL PHONE	\$264.74
UNITED STATES CELLULAR	FIRE DEPT MODEM	\$28.38
QUILL CORPORATION	HAND SANITIZER/ RECHRGBL BATT.	\$164.70
ALEX AIR APPARATUS	15 SETS BUNKER GEAR	\$31,700.00
DIAOND VOGEL PAINT CEDNTER	TRAFFIC PAINT	\$488.88
STETSON BUILDING PRODUCTS INC	CEMENT TOOLS	\$532.16
PRESTON READY MIX CORP.	CONCRETE FOR CURB	\$80.62
IOWA MUN WORKERS COMP.	INSTALLMENT 1 20-21	\$958.00
OLY'S GARAGE	MOWER TIRE REPAIR & TUBE	\$28.73
JOHN DEERE FINANCIAL	SEALER/OIL FILTERS/VEST	\$236.13
BADRICK'S SERVICE & SALES	GRASSHOPPER 729T6	\$15,770.00
ECIA	KEEP IA BEAUTIFUL - GRANT MATCH	\$1,500.00
JACKSON COUNTY AREA TOURISM ASSOCIATION	ANNUAL DUES 20-21	\$60.00
JACKSON COUNTY ECONOMIC ALLIANCE	INVESTMENT FY 20/21	\$12,500.00
IOWA LEAGUE OF CITIES	MEMBER DUES FY 20/21	\$847.00
PRESTON TIMES	JUNE CLAIMS	\$300.04
	FY21 MEMB DUES. 1ST & 2ND	
ECIA	INSTALLMNT	\$708.40
MAQUOKETA SENTINEL-PRESS	SALUTE TO COUNTY EMS	\$20.00
QUILL CORPORATION	2 WEEKLY PLANNERS	\$83.44
LYNCH DALLAS PC	PROF SERVICE - ADMIN CONTRACT	\$52.50

BORMANN, HAYDEN	WASH EXT. MOLDING CITY HALL	\$232.00
JOHN L. FRANKS	SIDING/TRIM HUMMIN ARROW	\$149.29
OPENING SPECIALISTS INC.	DOOR PIVOTS/SILL SWEEP INTALL	\$1,149.00
MARVIN, DUANE & SALLY	PRINCIPAL PAYMENT-MARVIN LAND	\$12,250.00
MARVIN, DUANE & SALLY	INTEREST PAYMENT-MARVIN LAND	\$1,509.20
TRI-STATE BUILDING CORP	WICK BUILDING 36X60 CITY SHED	\$30,305.00
GATEWAY DOOR COMPANY	DOOR BUTTON OPENER - SHED	\$7.50
WPPI	EFFICIENT STREET LIGHTING	\$377.64
IOWA DEPARTMENT OF NATURAL RESOURCES	ANNUAL WATER SUPPLY FEE	\$115.57
STATE HYGENIC LABORATORY AR	WATER FEES	\$52.00
HACH COMPANY	CHLORINE TOT, FREE	\$254.43
HAWKINS INC	1 AZONE	\$620.16
ECIA	WW IMPROVMENT - LABOR	\$230.57
QC ANALYTICAL SERVICE LLC	LAB FEES	\$331.00
1ST AYD CORPORATION	CASE OF NITRILE GLOVES - SEWER	\$159.73
QUADIENT	LEASE PAYMENT - POSTAGE MACHINE	\$196.38
IOWA ONE CALL	IOWA ONE CALL	\$68.40
SPAHN & ROSE LUMBER CO	WALK IN DOOR - LT PLANT	\$1,426.38
ALLIANT ENERGY	ADMIN FEE & POLE SET - AMOS STREET	\$6,147.50
MAQUOKETA VALLEY ELECTRIC COOPERATIVE	SECURITY LIGHT	\$9.14
WPPI	JUNE POWER PURCHASE	\$62,452.94
CULLIGAN OF CLINTON	LIGHT PLANT WATER CONDITIONING	\$34.09
ERNST, RAY	CLOTHING - SHORTS	\$33.98
POWER PLANT COMPLIANCE	PERFORMANCE TEST	\$6,500.00
IOWA ASSOC. OF MUN. UTIL.	GAS OQ TRAINING - TERESA	\$293.50
JACKSON CO. REGIONAL HEALTH CENTER	UA COLLECTION - RAY ERNST	\$22.00
UNITY POINT HEALTH	DRUG TEST/RAY ERNST	\$42.00
CLAYTON ENERGY CORPORATION	JUNE 2020 RESERVATION CHG	\$5,653.15
PEFA INC.	JUNE 2020 PEFA COMMODITY INV.	\$2,875.50
NUTRIEN AG SOLUTONS	MAKAZE WEEK SPRAY	\$142.85
MADISON NATIONAL LIFE INS CO INC	LIFE INS. JULY 2020	\$279.61
MULGREW OIL COMPANY	FUEL TANK GAUGE	\$77.14
HWY 64 DIESEL	AIR LEAK REPAIR - GARBAGE TRUCK	\$135.19
WESTSIDE AUTO REPAIR	REPLACED EXHAUST RECYCLING TRUCK	\$1,485.00
PRESTON MUNICIPAL UTIL.	JUNE 2020 UTIL	\$8,193.43
WASTE AUTHORITY OF JACKSON COUNTY	JUNE 2020 TIPPING FEES	\$1,839.32
CLINTON COUNTY AREA SOLID WASTE AGENCY	RECYCLING - JUNE 2020	\$65.56
UNION-HOERMANN PRESS	BLANK PERFORATED BILLS	\$187.00
KILBURG EQUIPMENT	REBUILT/PAINT 3 DUMPSTERS	\$780.00
CIVIC SYSTEMS	SOFTWARE SUPPORT-JULY-DEC 2020	\$2,349.00
	TOTAL	\$219,918.38

GUESTS: Nic Hockenberry, JCEA; Marc Ruden and Cody Austin, IIW Engineering.

IOWA ECONOMIC DEVELOPMENT AUTHORITY AGREEMENT: T. Weinschenk advised Council that the agreement is with the State of Iowa since the City of Preston was awarded the Catalyst Grant dollars. JCEA has also reviewed the document. N. Hockenberry added that it is a standard flexible agreement. The agreement provides formal language about the project that we laid out in the application that was approved. The grant was awarded to the City of Preston. P. Hoffman made a motion to approve the agreement with the Iowa Economic Development Authority as presented for the Catalyst Grant. Seconded by M. Petersen. Ayes: P. Hoffman, A. Reuter, M. Petersen, R. Petersen, T. Sieverding. Nays: 0. Motion carried.

DEVELOPMENT AGREEMENT WITH THE RICHLIN GROUP, LLC: N. Hockenberry stated that the Development Agreement is between the City of Preston and the Richlen Group, LLC and it is the City's responsibility to be sure that the grant dollars are being spent the way they are intended. JCEA went through the agreement and made a couple of changes. Once approved, they will be able to move forward with 563 getting together the final design. T. Sieverding wondered about a timeline. The final design and specification will need to be done and then a contractor can come in and then a scope of the project can be put together and get estimates. Would like to still start the project in 2020. R. Petersen wondered who is doing the estimates. The 563 Design group is a design firm out of Dubuque. They have contractors they are working with. The Council stated they are excited about the project and thanked Nic Hockenberry and Dave Heiar for all their help with this. Motion was made by P. Hoffman to approve entering into a Development Agreement with the Richlen Group, LLC as presented for the Catalyst Grant. Seconded by A. Reuter. Ayes: A. Reuter, M. Petersen, R. Petersen, T. Sieverding, P. Hoffman. Nays: 0. Motion carried.

APPROVE AGREEMENT WITH IIW FOR PROFESSIONAL SERVICES: C. Austin and M. Ruden presented Council with an agreement for Professional Services for the Sponsored Project. C. Austin stated that the scope items in the agreement are based on the SRF Project Milestone Checklist. There will be a Topographic Survey of the project site which will provide a base map of the site for use in the subsequent phases of the project. IIW will assist with the coordination to pursue additional funding sources. Hydrologic analysis and design and assistance with the bidding process. T. Sieverding questioned the timeline. The project initiation meeting would be sometime between July 27 – August 14th is the time range for that. The earliest the project would have to be designed, bid and awarded is April 2021, however we are looking to structure the completion date of the WWTF project to be after July 1, 2021 so that the City's first principal payment on the WWTF loan would be the following July 1, 2022. With that scenario the City has the option to push the sponsored project completion out to April 2022, which gives the City more time to organize the completion (financially) of the entire conceived water quality / water quantity project south of town as the City is pursuing at least 2 additional grants (CDBG and IDALS WQI). A motion was made by M. Petersen to approve signing the Professional Services Agreement with IIW for the Sponsored Project. P. Hoffman seconded. Ayes: M. Petersen, R. Petersen, T. Sieverding, P. Hoffman, A. Reuter.

APPROVAL OF TERESA WEINSCHENK'S EMPLOYMENT CONTRACT: T. Sieverding stated that Teresa and himself have been working on the contract provided by Holly (City Attorney) from Lynch Dallas. T. Weinschenk stated that the key items in the contract are, severance if the City terminates, number of weeks required if Weinschenk gives notice to the City. T. Sieverding noted that it also sets the expectations. Motion was made by T. Sieverding to approve the Employment Contract for Teresa

Weinschenk. A. Reuter seconded. Ayes: R. Petersen, T. Sieverding, A. Reuter, M. Petersen. Nay: P. Hoffman.

RESOLUTION 2020-32: T. Weinschenk stated to Council that Spragueville did not make any changes to the Police Protection Agreement. A motion was made by T. Sieverding to approve Resolution 2020-32 approving Police Protection for the City of Spragueville. M. Petersen seconded the motion. Ayes: T. Sieverding, P. Hoffman, A. Reuter, M. Petersen, R. Petersen. Nays: 0. Motion carried.

LEASING OLD CITY HALL TO THE HUMMING ARROW: T. Weinschenk stated that Sadie Gravel is purchasing the Humming Arrow. It will be final in the next couple of weeks. The lease agreement is for one (1) year at \$200 per month for the Humming Arrow. T. Weinschenk will be offering the agreement to Sadie Gravel. Council agreed and stated that they are happy to have the business in Preston. P. Hoffman also extended her thanks to Council for their support of the project and to Nikki Smith.


SPONSORSHIP FOR EASTEN VALLEY ATHLETICS: T. Weinschenk stated to Council that the City supported last year. Motion was made by M. Petersen. Seconded by A. Reuter. Ayes: M. Petersen, R. Petersen, T. Sieverding, P. Hoffman, A. Reuter. Nays: 0. Motion carried.

GOLF SPONSORSHIP FOR EASTEN VALLEY ATHLETICS: Motion was made by P. Hoffman to support the Easton Valley Athletic Boosters Annual Golf Outing by donating a \$100 to sponsor a hole. R. Petersen seconded. Ayes: R. Petersen, T. Sieverding, P. Hoffman, A. Reuter, M. Petersen. Nays: 0. Motion carried.

WPPI RECHARGE FUNDS: T. Weinschenk reminded Council that WPPI our electric provider, is giving Preston \$2500 in "recharge" funds. This is to help in anyway with the COVID-19. The Clerk's Office is recommending dividing the funds and providing half to go towards the businesses offering half price gift certificates with the funds providing the other half of the cost and a drawing from the residential electric users for a credit on their bill. Council questioned the guidelines for the gift certificates. T. Weinschenk stated that the Maquoketa Chamber offered this option. T. Weinschenk will call and see how they promoted the offering and the guidelines. P. Hoffman thought that maybe there could be a better option, like bingo. The item was tabled so Weinschenk can bring back more information on how the gift certificates will work.

APPOINTMENT OF MAYOR: T. Sieverding stated that we have been reaching out to different people in town and have been unable to find a replacement for Mayor. T. Sieverding stated he would be willing to be appointed. Council thanked him for doing this. T. Sieverding will resign from his City Council Seat and be appointed to Mayor at the July 27, 2020 meeting. Notice is in this week's paper.

Mayor Pro-Tem Sieverding requested a motion to adjourn. Motion made by P. Hoffman. Seconded by R. Petersen. Ayes: P. Hoffman, A. Reuter, M. Petersen, R. Petersen, T. Sieverding. Meeting adjourned at 6:48 p.m.



Mayor Pro-Tem Tyler Sieverding

ATTEST:



Teresa Weinschenk, City Clerk/Administrator